



JOB OPENING ANNOUNCEMENT

JOB TITLE: REGULAR, PART-TIME CASHIER
DATE POSTED: 4/23/2018
DATE CLOSES: 5/13/2018
DEPARTMENT: Front End
HOURS: 24-28 hrs/wk; scheduling flexibility required (am/pm)
STATUS: Regular part-time; Non-exempt.
PTO, Holiday. Position is not health benefit eligible
STARTING WAGE: Level 3, \$13.92 - \$17.40 (entry level) DOE/DOQ

JOB SUMMARY:

Provides excellent customer service by using the registers to quickly and accurately check out customer purchases and encourage memberships. This position also supports the Member Services and Wellness functions and contributes to team and store goals for sales, margin, and productivity. Answers questions and provides information about products, membership or store operations. Sets up register/till following established guidelines. Documents variances or discrepancies (including refunds) for Finance Department to ensure accurate activity is reflected in daily reports. Follows established guidelines for handling cash, operating payment systems, WIC/Quest cards, making pick-ups and getting change. Counts till at the end of shift and complete required documentation within established time limits. Participates in quarterly store inventories as requested. Attends all Front End Team meetings and storewide training.

MINIMUM QUALIFICATIONS:

High school diploma or equivalent. Six months relevant experience in retail, customer service focused position, preferably with cashiering experience. Previous natural foods or produce experience helpful. Valid Food Worker Card issued in Washington State (may acquire card within two weeks of hire.) Requires strong multi-tasking skills and ability to work efficiently and accurately in stressful situations. Ability to effectively communicate with customers and staff in a positive manner is essential. Ability to effectively convey information about products and cooperatives to customers is also necessary. Requires basic math to accurately calculate prices, totals, count change. Good problem-solving skills to address variables in customer transactions.

PHYSICAL REQUIREMENTS:

- Ability to lift and/or move up to 10 pounds regularly, 25 pounds frequently during a shift.
- Ability to stand for long periods of time (up to 8 hours/day).
- Requires ability to reach and lift/move products through check stand and into bags/boxes.

Application Procedure: Complete an employment application. Use the fillable PDF application from our website OR pick up an application at the Member Services Desk of the Co-op. Carefully follow directions. Return completed application to the Member Services Desk at the Co-op, OR email to hr@foodcoop.coop, (Questions? Contact Julie Donah at 360-385-2831, ext. 301, or Cara Leckenby at ext. 314).