



## **JOB OPENING ANNOUNCEMENT**

**JOB TITLE:** GROCERY STOCKER (REG, PART-TIME) – two positions available  
**DATE POSTED:** 1/3/2018  
**DATE CLOSES:** Closes 1/24/2018  
**DEPARTMENT:** Grocery  
**HOURS:** 16-28 hours per week  
**STATUS:** Regular; Non-exempt. PTO, Holiday pay, gainshare and other percs. Position is not health benefits eligible  
**STARTING WAGE:** Level 2; \$12.38 - \$15.47 entry level, DOE/DOQ

### **JOB SUMMARY:**

Receives, unpacks and stocks products. Stocks store displays, end-caps and cases, including frozen, chill and bulk, following established guidelines and procedures. Faces and rotates products to ensure minimal loss/damage and optimal presentation to customers. Maintains the cleanliness and safety of the store. Provides friendly, knowledgeable customer service to shoppers. Assists/coordinates with Member Services to retrieve member special orders. Keeps back work-area clean, organized and safe. Participates in quarterly store inventories. Attends all Grocery Team meetings, storewide All Staff meetings and training sessions. Contributes to team and store goals for sales, margin and productivity.

### **MINIMUM QUALIFICATIONS:**

Valid Food Worker Card issued in Washington State. May acquire card within two weeks of hire. High school diploma or equivalent preferred. Six months relevant experience in retail stocking/receiving or related customer-focused field preferred. Ability to prioritize and handle multiple tasks and to effectively communicate with customers and staff in a positive manner. Ability to effectively convey information about products and food cooperatives to customers.

### **PHYSICAL REQUIREMENTS:**

- Ability to lift and move up to 25 pounds regularly, and 50 pounds occasionally, during an 8 hour shift.
- Ability to stand, walk, bend, crouch, climb and reach during majority of shift, up to 8 hours.
- Ability to safely use and operate tools and equipment such as box cutter, knives, pallet jack, ladders and other equipment.
- Ability to work in a cold environment periodically, between 30 minutes to 2 hours in freezer, and, 1-2 hours at a time in the cooler.

**Application Procedure:** Use the fillable PDF application from our website – please carefully follow directions posted there ([www.foodcoop.coop](http://www.foodcoop.coop)), OR, pick up an application at the Member Services Desk of the Co-op. Return completed application to the Member Services Desk at the Co-op, OR email to [hr@foodcoop.coop](mailto:hr@foodcoop.coop), OR mail application to: The Food Co-op, Human Resources Department, 414 Kearney Street, Port Townsend, WA. 98368 (Questions? Contact Julie Donah at 360-385-2831, ext. 301, or Cara Leckenby at ext. 314).